

### JOB DESCRIPTION

# **Placement Programmes**



**Organisation name:** Unilever **Reports to:** Placement Manager

## **Role Responsibility**

For over 120 years, we've been pioneers, innovators and future-makers with 2.5 billion people using our products to feel good, look good and get more out of life. We have over 400 brands through which we aim to make sustainable living commonplace.

We're offering industrial placements across all nine of our business functions which includes Customer Development, Communication and Sustainable Business, Technology Management, Finance, Human Resources, Marketing, Research and Development, Supply Chain and Engineering, and Legal. Alongside formal training, you will support with the management of staff, project consultancy and the planning and implementation of a range of tasks. We are a better business, helping to create a better world and a better you, as you grow and develop as part of our placement.

### **Role Duties**

- Plan, deliver and communicate strategies.
- Achieve targets and work to challenging deadlines as part of wider projects.
- Research and create reports, presenting them to key stakeholders.
- Plan work schedules for individuals and teams.
- Build and maintain effective relationships with all types of customers, suppliers and colleagues.
- Share customer insights and feedback to help improve our services.
- Develop and train individuals to contribute to high performing teams.
- Follow the Unilever Code of Business Principles and Code Policies.

## **Qualifications and Skills**

- On track to get a degree in a subject that relates to your chosen placement.
- Makes effective decisions and takes responsibility for a range of tasks.
- Works well with others and shares ideas.
- Keen to learn and develop.
- Adopts a proactive and organised approach to work.
- Outstanding communication skills, both written and spoken.
- Resilient and doesn't give up easily.

This job description is a case study only. It should not be considered as an accurate description of a live role within the named organisation.